

TEACHER DUTIES AND RESPONSIBILITIES

1. All employees of the Independence School District are expected to be sensitive at all times to the welfare of the students served. No action detrimental to the best interests of the students shall be taken.
2. Special care shall be taken by every employee in the use of all district property.
3. All employees of the Board of Education are expected to be punctual and have regular attendance in their work.
4. All staff members are expected to maintain a standard of dress, personal appearance, general decorum, moral standards and behavior that conforms to their professional status in the community.
5. Teachers are expected to be in their classrooms, or at assigned duties prior to the beginning of their instructional day and after the close of their instructional day, 7:45 A.M. to 3:45 P.M., except on Fridays or the last day before a holiday recess, at which time they may leave after the buses leave.
6. Teachers are expected to be at their assigned stations during the periods students are assigned to them and to be on hand as students arrive and leave the stations.
7. Teachers are expected to be available to individual or small groups of students as the need arises and time is available, and to let students know of their availability and their desire to help every student to the best of their abilities.